

DRAFT
Master Plan Committee Minutes
September 21, 2016
Facilities Management Center, South Conference Room
(1:00 pm – 1:18 pm)

Members Present:

Scott Weiser, Committee Chair Bill Dikis

Members Absent:

Matt Anderson Elizabeth Isaacson

Department of Administrative Services (DAS) Staff Present for All or Portions of the Meeting:

Suzy Trotter, Department of Administrative Services / General Services Enterprise

Jennifer Moehlmann, Department of Administrative Services / General Services Enterprise

Call to Order

The meeting was called to order at 1:00 p.m. by Committee Chair Scott Weiser.

Master Plan Update Process

Chair Weiser noted this is the second 2016 meeting of the Master Plan Committee to review the changes that would be forward to the full Capitol Planning Commission for consideration at the October meeting.

The Master Plan Committee met briefly on August 22, 2016, to discuss the preparations for the review of the Master Plan. The Committee agreed to follow the procedure for review used in 2015. Bill Dikis emailed the Committee members the Master Plan sections in need of review and the person assigned to review:

<i>Bill Dikis</i>	<i>Buildings</i>
<i>Bill Dikis</i>	<i>Architectural Design</i>
<i>Liz Isaacson</i>	<i>Concept</i>
<i>Liz Isaacson</i>	<i>Approaches and Gateways</i>
<i>Matt Anderson</i>	<i>Views and Corridors and Streets</i>
<i>Matt Anderson</i>	<i>Access and Circulation</i>
<i>Matt Anderson</i>	<i>Parking</i>
<i>Matt Anderson</i>	<i>Transit</i>
<i>Scott Weiser</i>	<i>Utilities</i>
<i>Scott Weiser</i>	<i>Pedestrian and Bicycle Circulation</i>
<i>Scott Weiser</i>	<i>Sustainable Development Principles</i>
<i>Site Features</i>	<i>Landscape Framework</i>
<i>Site Features</i>	<i>Monuments and Public Art</i>
<i>Site Features</i>	<i>Site Amenities</i>
<i>Site Features</i>	<i>Signs and Visitor Information</i>

Chair Weiser requested Bill Dikis to begin the Master Plan meeting by reviewing sections that were assigned to him. Bill Dikis did not have any specific recommendations for change. Bill Dikis noted that he could review the Design Excellence Policies and Procedures as known as the Architectural Design Standards per Jennifer Moehlmann. There are a few items from the Design Excellence Policies and Procedures that could be added into the Master Plan. Bill Dikis will continue to review the GSA

Facilities Standards for the Public Buildings Service (P-100) for new construction or renovations however the information for new construction would be appropriate for the Master Plan. Bill Dikis continued to clarify for Chair Weiser these are guidelines that would be a policy to consider and adopt if the Commission chose to do so.

Suzy Trotter and Jennifer Moehlmann suggested the Committee review Appendix B: Facilities Development Sequence, Phase One: 2010-2020 on Page 140. Specifically, requesting to add the completion dates for the action items in the North Mall - *Demolish Mercy Capitol to accommodate future development* as well as the West Mall - *Relocate Peace Officers memorial to a site east of the Public Safety Building*. Action items in the remaining phased have yet to be completed.

Bill Dikis mentioned the Master Plan includes tying new building with the existing tunnel system. Jennifer Moehlmann mentioned the 2015 Master Plan update addressed the tunnel language. The language referring to the pedestrian access and new pedestrian tunnels was removed in the 2015 update.

Chair Weiser reported the Utilities section included mechanical and electrical. He noted there are not a lot of constraints to grow the Complex to the point need. The Master Plan assumes expensive energy in 2010. Chair Weiser expressed appreciation of the Plan regarding the fiscal responsibility taken especially in the statement from Page 82; *When boiler replacement is scheduled, boiler size should be reviewed. Energy costs, cost of capital, equipment, installation, maintenance depreciation, and labor should be compared to ensure that the State chooses heating systems that are the most beneficial, both economically and environmentally*. Chair Weiser continued to note this statement may be better suited in the Sustainable Development Principles starting on Page 99.

Chair Weiser requested input from the members regarding the 2010 narrative, regarding the Capitol expansion. Jennifer Moehlmann responding to the inquiry, stating the Plan includes several new buildings especially on the north side to the Complex. The number of new buildings could require a new power plant that would also provide redundancy. DAS had the power plant in the five year plan however removed it in the 2016 plan because DAS did not see a need for the plant in the next five years. Jennifer Moehlmann stated DAS has plenty of power from the current plant to support the Complex however if the expansion plan moved forward with additional facilities, DAS would address the power needs.

Chair Weiser reported the Pedestrian and B-cycle Circulation did not require updating but wanted confirmation the Bcycle was added to the Plan in 23014. Jennifer Moehlmann confirmed the B-cycle was added to the map in 2014. Chair Weiser continued stating the Complex does have appropriate wayfinding but could always continue to be improved.

Chair Weiser's final report on Sustainability did not require update and mentioned that he would like to remove this section from the Master Plan however understood the section would remain. Jennifer Moehlmann noted that life cycle requirement was added to the Sustainability.

Chair Weiser requested an update on the IUB Building operations and performance. Jennifer Moehlmann tracks the performance and reported the building is operating at 18 which is under the targeted performance of 23. Jennifer Moehlmann reported the majority of the employees in the building are comfortable.

Chair Weiser noted the Master Plan Committee is doing a good job on keeping the document up to date. He further requested information on when the process for the Master Plan would be started again.

Bill Dikis responding stating the legislative interests would drive the process. Jennifer Moehlmann stated the Master Plan was started in 2010 but there is no code dictating the process. Jennifer continued to state the Commission received a special appropriation to create the Master Plan. Bill Dikis recalled the appropriate was approximately \$250,000.

Chair Weiser mentioned he would contact Carol Grant to receive the Site Features report regarding the assigned sections; Landscape Framework, Monuments and Public Art, Site Amenities, and Signs and Visitor Information.

Jennifer Moehlmann reported a possible accomplishment for Site Features would be the start of the LED parking light conversions. Lot 15 north of Lucas was the first lot due to the number of 'lights out' or issues with the lights. Jennifer reported the color temperature is 4,000. Also noted the Capitol exterior lighting would be in the range of 3,000 – 3,500 but that is yet to be determined. Mark Willemssen is tasked to work with Musco Lighting on the project. Jennifer mentioned that Lot 10 north of IWD at 1000 Grand Ave. is scheduled to be completed in 2016. Lots 1 and 2 on the east and west sides of Hoover would be completed at the beginning of 2017 due to the lead time on the materials.

Bill Dikis wanted to forward Matt Andersons' suggestion to include language regarding the City of Des Moines' Comprehensive Plan. Bill Dikis proposed language to the effect of "The Commission recognizes the City of Des Moines' Comprehensive Plan and intends to the extent practical and possible to coordinate our goals with that of the City of Des Moines' Comprehensive goals." Bill Dikis will provide to Suzy Trotter the language and the section that would reflect the City of Des Moines' Comprehensive Plan.

Suzy Trotter clarified the Committee would forward recommendations regarding the completion dates in Phase One, the parking lighting project, and the mention of City of Des Moines' Comprehensive Plan.

Adjourn

Meeting adjourned at 1:18 p.m.